

**Master of Arts in Liberal Studies
Deferred Payment Promissory Note**

I would like to participate in the tuition deferment program offered by the Master of Arts in Liberal Studies program at Duke University. I agree to abide by the following terms during my entire enrollment period in the Deferred Payment Program.

1. Each semester that a student is registered, he/she agrees to pay the monthly installments on or by the payment deadlines; both the payments and the due dates are determined by the MALS office each semester.
2. If the student is unable to keep up with the payment schedule, he/she may be assessed penalty charges of 1 1/4% per month on the unpaid balance. Additionally, the student may be blocked from registering in the subsequent semester.
3. If a student makes changes to his/her registration after the MALS office determines the monthly payment amounts, it is the student's responsibility to recalculate the monthly payment amount.
4. If a student registers for continuation only, the student will not be eligible to participate in the Deferred Payment Program for that particular semester. However, the student will remain enrolled in the Deferred Payment Program and will receive the appropriate information when he/she registers for a course(s) in subsequent semesters.
5. If the student no longer wishes to participate in the Deferred Payment Program, he/she must notify the MALS office.

Signature: _____

Print Name: _____

Date: _____

Return this form to the MALS office (mail to MALS, Box 90095, Duke University, Durham, NC 27708, or fax to 919/681-8905.

Monthly payments should be sent directly to the following address:

Duke University
Bursar's Office – Payment
Processing Center
P.O. Box 403636
Atlanta, GA 30384-3636

or pay via EPay at <https://www.dukeonline.duke.edu/bursar/accountentry.html>